# **How to book and costs**

Sessions must be booked at least one day in advance at the school office (places are not always available); Booking forms are available from the office. You can send the completed form to school with your child if you are unable to come into school. Payment must be made in <a href="mailto:advance">advance</a>, online through your ParentPay account.

Tea Time Club has limited availability. If the club is oversubscribed, a waiting list will be held.

Fees are £6.00 per session

# If sessions are not paid for then further bookings can not be taken.

Working parents on lower incomes, can benefit from claiming the childcare element of the working tax credit which can cover up to 70% of the costs of the club. Salary sacrifice schemes available from some employers can also be used towards the cost of After School Care. For further information, contact the school office on 0191 5862765.

# **Any questions?**

If you have any queries, you may find the answers on our website www.howletchlane.co.uk. Alternatively, you can telephone us on 0191 5862765 or email o.howletch200@howletchlane.co.uk.

#### **Tea Time Club**







# **Club Information**

Howletch Lane Primary School Tea Time Club is inclusive and fun, providing a stimulating social environment and light refreshments for children after the school day. It gives parents/carers piece of mind knowing their children are receiving wrap-around care in a familiar environment.

Children will be taken to Teatime Club at the end of the school day and can be collected by parents/carers or a responsible adult (over the age of 16) from any time until **5.15pm, Monday to Friday** by ringing the bell at the door leading into the KS2 Hall.



Tea Time Club runs Monday to Friday from children finishing school **until 5.15pm** term time only and costs **£6.00** per session. Late fees of **£3.00** will be charged for **EVERY 15 minutes** after 5.15pm

## **What We Offer**



Our light refreshments on offer are;

- Sandwich/wrap
- Crisps
- Biscuit
- Yoghurts
- Choice of juice, water, milk

Children will have a variety of activities available to suit everyone. There will be colouring in, sport activities, board games and much more for entertainment.

