



**FSM ENTITLEMENT VERIFICATION CHECK**

SCHOOL/ACADEMY .....

NAME OF PUPIL(s):

YEAR GROUP

.....

SURNAME OF PARENT/CARER WHO IS IN RECEIPT OF AN ELIGIBLE BENEFIT

.....

NATIONAL INSURANCE NUMBER OF PARENT/CARER WHO IS IN RECEIPT OF AN ELIGIBLE BENEFIT

OR

ASYLUM SEEKER'S REFERENCE 9 DIGIT NUMBER .....

DATE OF BIRTH OF PARENT/CARER

**PLEASE TICK WHICH BENEFIT YOU ARE CLAIMING**

- Universal Credit **with an earnings threshold that does not exceed £7,400**
- Income Support
- Income - based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Child Tax Credit, provided you **are not** entitled to Working Tax Credit and have an annual income, as assessed by HMRC that does not exceed £16,190
- Guaranteed Element of State Pension Credit
- Where a parent is entitled to Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit).
- Support under part VI of the Immigration and Asylum Act 1999.

I hereby give consent to a check for Free School Meals eligibility, via Durham County Council's Benefit Systems and the Department for Education's online service which includes data from HMRC and DWP. (Communication with Durham County Council may be subject to monitoring and recording.)

PARENT/CARER'S SIGNATURE: ..... DATE: .....

**PLEASE RETURN THIS FORM TO THE SCHOOL THAT YOUR CHILD ATTENDS**

### **GDPR notes and consent statements**

Durham County Council is registered as a 'data controller' under the Data Protection Act as we collect and process personal information about you (this applies to council staff and members of the public). Our registration number is Z1808275.

We must comply with GDPR regulations regarding processing the information you provide for a special diet request. We must ensure that any personal data we receive is processed and completed in compliance with GDPR regulations.

Under GDPR, personal data can only be processed where there is a lawful basis.

The GDPR provides several legal basis for processing personal data and the relevant legal basis depends on the nature of the data being processed.

### **By signing overleaf, I give my consent**

- for the school to store and share the above data,
- to share this data with Durham County Council.
- to share with the Department for Education's online service which includes data from HMRC and DWP.

## **HOME TO SCHOOL TRANSPORT ENTITLEMENT**

Please note a separate application must be made to the School Transport section

A national policy provides extended rights to pupils eligible for free school meals or whose parents receive their maximum level of Working Tax Credit. This provides transport for:

**Primary pupils** aged 8 but under age 11 years:

- The nearest suitable school, where that school is more than 2 miles away from the child's home.

**Secondary pupils:**

- 1 of the 3 nearest qualifying secondary schools, where the school is more than 2 but less than 6 miles from the child's home, and
- the nearest suitable school preferred because of religion or belief for pupils whose parent(s) adhere to that particular faith, where that school is more than 2 but less than 15 miles from the child's home.

### **For School/Academy Use Only**

Approved/Not Approved Date: ..... Academic Year ..... Completed by .....

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